

Cool Resources Accessible for Youth Opportunities in Neighborhoods (CRAYON) Fund Grant Application

Central Baltimore Partnership (CBP) staff, CBP's Steering Committee, and partners are committed to ensuring that everyone benefits from the revitalization of Central Baltimore, especially youth and their families. This value is reinforced in our, and community partners', *Front and Center: A Five Year Equity Plan for Central Baltimore*.

One of the principles of the *Front and Center Initiative* is to support and improve out-of-school time opportunities for local neighborhood youth and families. As a result, CBP is excited to launch the CRAYON Fund, funded by the Wells Fargo Foundation, which will support neighborhood level activities and projects that broaden resident participation in neighborhoods, strengthen community ties, and develop leadership capacity in Central Baltimore. Objectives of the program and examples of suitable projects are outlined below, but not limited to these examples. Be creative! CBP is here to help support projects and provide technical assistance, as needed.

CRAYON Fund Goals:

- Fund neighborhood, block level events and activities
- Build leadership development opportunities and capacity
- Increase opportunities for parental engagement and intergenerational activities
- Provide hands-on learning and growth opportunities in public education, recreation, and social/cultural competencies
- Build the connection between residents within and across neighborhood lines

Project Examples (can be a series of events):

- Leadership development trainings/classes
- Grassroots, neighborhood level activities (crosswalk art, cooking demonstrations, senior conversations, community garden parties, etc.)
- Educational or cultural activities
- Neighborhood clean-ups
- Back-to-school events
- National Night Out

Eligibility: Non-profit organizations, community centers, and other community based groups with 501(c)(3) tax-exempt status, fiscal sponsorship, or a group bank account. Organizations must be based in or serving community in Barclay, Charles North, Greenmount West, Harwood, Old Goucher, and Remington. Community groups that **do not** meet these standards are encouraged to reach out to the Program Manager, Aaron Kaufman, at akaufman@centralbaltimore.org for project review on a case-by-case basis.

Typical Grant Requests: \$100-\$500 Micro-grants.

Required for a complete application: Please submit the following for consideration.

- Profile, project description, and **ALL** narrative responses [pages 2-3].
- Budget and community contributions (ex: volunteer time, matching funds, etc.) [page 4].
- Evidence of community support is *preferred* (such as community association letter of support/email confirmation, neighborhood block resident signatures, etc.).

Application Process:

- Applications are accepted on a rolling basis, until all funds for the year have been awarded.
- Applicants must complete and submit their full application via e-mail to akaufman@centralbaltimore.org or by physical document to the CBP office (25 E. 20th St, Baltimore, MD).
- All grantees are required to sign a grant agreement before receiving funding and complete an activities report once their project has been completed.

Award Notice: Applicants will be provided notification of award within two weeks of submission. There is a maximum of two awards per same applicant each year and a maximum of six awards per neighborhood each year.

Applications are accepted on a rolling basis.

For questions about the application process or urgent requests, contact:

Aaron Kaufman, Community Projects Manager
443.681.7098 (direct line)
akaufman@centralbaltimore.org

**WELLS
FARGO**



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PROFILE	
Organization Name:	
Tax ID Number: <i>(Please attach a copy of the 501c3 Tax Exempt Letter if applicable.)</i>	
Organization Address:	
Organization Contact Info (Phone & Email):	
Primary Contact Required	
Name:	
Title:	
Contact Info (Phone & Email):	
Other (If applicable)	
Organization Name and Group Bank Account:	
Tax ID Number and Name of Fiscal Sponsor: <i>(Please attach a copy of the 501c3 Tax Exempt Letter if applicable.)</i>	

ABOUT YOUR PROJECT

Name of project: _____

Amount requested: \$ _____

Total project budget: \$ _____

(PREFERRED REQUEST= \$100-\$250; MAX = \$500)

Start and end dates of the proposed project:

Start _____ End _____

Location/Neighborhood: (check one)

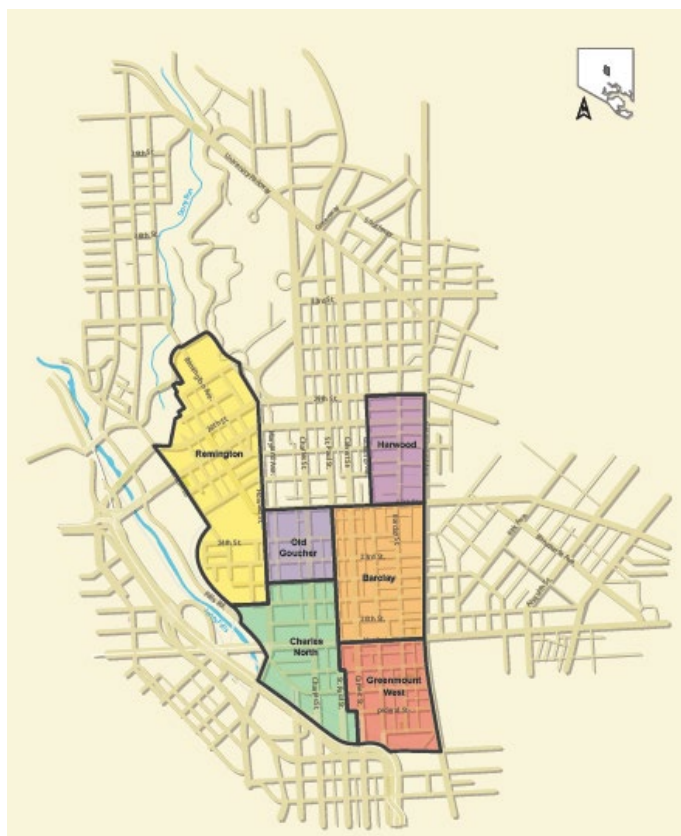
Greenmount West Barclay

Harwood Old Goucher

Charles North Remington

Please attach evidence of community support
(community association letter of support/email
confirmation, neighborhood block signatures, etc.):

Special Requests:



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Briefly answer the following questions:

- A. Briefly describe your community-based group and the vision you have for your community.

- B. What specific challenge or opportunity do you want to address with this funding? Why is this a priority for your community at this time?

- C. Describe in detail the event/activity for which your community group is seeking funds. Describe the activities to be undertaken and youth expected to be served. Is this a new project or one that has been done before? Please explain your capacity and ability to complete this activity.

- D. Explain how the proposed project will mobilize residents around one or more of the following CRAYON Fund objectives: 1) to fund underserved communities and their grassroots programming needs for youth; 2) build leadership development opportunities and capacity; 3) increase opportunities for parental engagement and intergenerational activities; 4) provide hands-on learning and growth opportunities in public education, recreation, and social/cultural competencies; and/or 5) build the connection between residents within and across neighborhood lines.



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PROJECT BUDGET (Required)

Please note: (1) There must be proof of 501c3 status, a valid bank account in the name of the group receiving funding, a fiscal sponsor, or receive expressed permission from CBP in order to receive funding (*reach out to Aaron Kaufman for special cases). (2) Grant funds may only be used for direct expenses specific to the proposed activity/event; they may not be used for administrative or overhead expenses.

- Please attach proof of 501c3 status or
- If using a fiscal sponsor, please attach a letter of support from that organization and proof of its 501c3 status or
- If you are a group that does not have 501c3 status and is not using a fiscal sponsor, please attach a copy of the most recent bank statement in the group's name (ex: alumni group).
*If you can't provide a W-9, the maximum grant funding allowed per applicant each year is \$600
- Any other situations need express permission from CBP to be eligible for funding.
*Reach out to Aaron Kaufman (contact info below)

List each item in the budget and include the reason it's needed and the cost. **Please attach a copy of a quote for each item, if available.** It can be printed directly from a website or be a formal quote.

Item	Reason Needed	Estimated Cost
<i>Continue on separate page, if necessary</i>		
<i>Example: 30 bags of mulch</i>	<i>Place around new garden beds</i>	<i>\$110.00</i>
1.		
2.		
3. (cont.)		
TOTAL		

COMMUNITY CONTRIBUTIONS (Required)

If you have support from other groups/people for this project, whether financial, in-kind, donated materials, etc. please list below (at least one required):

- the contributor's name – an organization or individual
- form of support – cash, materials, in-kind and/or volunteer hours
- the monetary value of the contribution

Contributor Name	Form of Support	Estimated Value
<i>Continue on separate page, if necessary</i>		
<i>Example 1: Jerry's Garden Supply</i>	<i>Donated flowers</i>	<i>\$105.00</i>
<i>Example 2: Block Volunteers</i>	<i>10 hours</i>	<i>\$100.00</i>
1.		
2.		
3. (cont.)		
TOTAL		

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Other Complimentary Resources in Baltimore (not a comprehensive list)

- **Baltimore City Children & Youth Fund** is a \$12 million non-lapsing fund dedicated to supporting Baltimore's children, youth, and young adults. <https://bcyfund.org/>
- **Baltimore Community Foundation** provides grants of up to \$5,000 for community mobilization projects designed to get more neighbors involved in the community and up to \$7,500 for community leadership projects that build new leaders or improve existing leadership in the neighborhood. <https://www.bcf.org/For-Grant-Scholarship-Seekers/Grants>
- **Baltimore Community Toolbank** provides an inventory of tools (rakes, shovels, gloves, etc.) to allow nonprofit organizations to successfully complete their projects. Membership required. www.baltimore.toolbank.org
- **Baltimore Office of Promotion & the Arts** provides funding and support to artists, arts programs and organizations across the city, by producing large-scale events and public art projects <http://www.promotionandarts.org/grants>
- **Chesapeake Bay Trust** provides grants of up to \$5,000 for Community Engagement designed to enhance communities, engage residents, and improve natural resources. <http://www.cbtrust.org>
- The **Community Greening Resource Network**, a joint program of Parks & People and Maryland Extension, provides community green spaces in Baltimore City with **seeds, plants, tools, networking opportunities, and educational workshops**. www.parksandpeople.org
- **Community Law Center** provides legal counsel to community organizations. <http://communitylaw.org/>
- **Fusion Partnerships: Non-Profit Business Services** including Fiscal Sponsor Program. <http://www.fusiongroup.org/>
- **MISS Utility** marks underground utilities call before you dig so you don't damage gas and other utility lines. In Baltimore, there can be a charge. 1-800-257-7777. <http://www.missutility.net/maryland/>
- **Neighborhood Design Center** provides landscape and architectural planning for a small fee. www.ndc-md.org.
- **Parks & People Foundation** has twice-yearly Greening Grants up to \$1,000. www.parksandpeople.org
- **Strong City Baltimore: Non-Profit Business Services** including Fiscal Sponsor Program. <https://www.strongcitybaltimore.org>
- **Youth As Resources** funds provides grants of up to \$3,500 to support community organizing programs, designed and carried out by young people in the Baltimore Metropolitan area. <http://www.youthasresources.org/>



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